## Megotiation Skills Basics

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	Objectives
	<ul> <li>Learning the fundamentals of the negotiation process in a business, social or managerial context;</li> <li>Acquiring negotiation tools and tactics and learning how to apply them in everyday situations</li> <li>Identifying positive negotiation competencies</li> <li>Knowing how to build your own negotiation strategy (just how far I can go, when do I stop?)</li> <li>Defining one's negotiation &amp; profile &gt;&gt;</li> <li>Optimizing negotiation performance and improving negotiation outputs in real-life personal and professional situations.</li> </ul>
Language of instruction	
English - French - German	
Program Dates	
To be defined with client	
Duration	Program
1 Day	<ul> <li>NEGOTIATION TOOLS AND PRACTICAL FUNDAMENTALS</li> <li>Negotiation techniques and negotiator style - What are the key steps? How do I use my personal "profile" when negotiating?</li> <li>How to lead a discussion and to optimize listening - Recognizing and making the most effective use of strong moments and deadlocks.</li> </ul>
Program fee	
€5 000,00 for 12 delegates + VAT + travel and venue expenses	
Facilitator	<b>TEACHING METHOD</b> Based on both theoretical lectures and practical case play Interactive video exercises (viewing - on video screen- filmed negotiating teams at work and analysing the process) . Expert negotiating skills trainer Practical casework and negotiation role plays Observe a live video negotiation process - Video film analysis - Summary
Negotiation Expert	
Location	
To be defined with client	
	Target Population
	Any person whose work involves negotiations on a one-to-one basis: sales representatives, junior buyers, junior managers, human resources officers, trainers, projects managers
	Prerequisites
	None
	Competency Developed
	<ul> <li>How to plan a negotiation</li> <li>Know yourself better as a negotiator</li> <li>How to make a proposal and respond to an offer</li> <li>How to make constructive concessions and reach a mutually satisfactory agreement</li> </ul>
	Further Learning Opportunities Advanced negotiation skills course - Presentation skills
For Additional Informat info@christine-morlet.cor	